

Enterprise Pilot Readiness Kit

Starter templates for defining pilot scope, success criteria, mutual action plans, stakeholder updates, and closeout notes.

Best for: B2B SaaS founders, AI teams, automation agencies, and consultants preparing for serious enterprise pilots or proof-of-concepts.

Included Templates

- Pilot scope one-pager
- Mutual action plan
- Pilot success criteria
- Stakeholder update email
- Onboarding kickoff agenda
- Risk and dependency register
- Pilot closeout summary
- Renewal or expansion handoff

Sample: Success Criteria Table

Criterion	Baseline	Target	Measurement	Owner
[Outcome 1]	[Baseline]	[Target]	[How measured]	[Owner]
[Outcome 2]	[Baseline]	[Target]	[How measured]	[Owner]
[Outcome 3]	[Baseline]	[Target]	[How measured]	[Owner]

Sample: Weekly Stakeholder Update

Subject: [Pilot Name] update - [Week / Date]

Summary: [One or two sentence summary of progress.]

Completed this week: [Completed item 1], [Completed item 2].

Current blockers: [Blocker and owner].

Upcoming actions: [Next action, owner, due date].

Scope limit: these are documentation and project-management templates. They are not legal advice, procurement advice, financial advice, cybersecurity advice, sales advice, contract advice, or a guarantee that a pilot will convert.